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JOHN B. EDWARDS, JR.  
Town Manager

## TOWN OF WEST POINT

The Town of West Point is seeking lawn maintenance contractors to provide services for property maintenance violations. To be put on the rotating call list the contractor shall agree to the following:

- 1) A signed contract between The Town of West Point and contractor;
- 2) A price set at \$35.00/hr./per person or portion thereof for services needed, contractor will be notified by the Community Development Office of property in violation and shall execute services within 5 days of notification;
- 3) Obtain a current Town of West Point business license;
- 4) General Insurance - The successful Contractor must maintain in force continuously during the term of the contract, Workers Compensation Insurance and Comprehensive Liability Insurance for both personal injury and property damage as required by law.

The Contractor must carry insurance under which the Town of West Point is named as insured for the following:

- A. Worker's Compensation – "Equal or greater than \$1,000,000 per occurrence."
- B. Comprehensive liability – "Statutory"
- C. Automobile Liability – "Equal or greater than \$1,000,000 per occurrence."

Certificates of insurance must be submitted to the Town of West Point prior to signing the contract and within ten (10) days of the notification to be added to the rotating list.

All insurance forms must be re-approved by the Town of West Point for each calendar year of the contract.

Failure to provide and to keep current the required insurance and certificates may be held to be a willful and substantial breach of this contract.

Any contractor that would like to be included on this rotating list, shall contact the Community Development Office at 804-843-3563. Once verified a contract will be executed between The Town of West Point and contractor.

329 6th Street  
P.O. Box 152, West Point, Virginia 23181  
(804) 843-3330 / Fax (804) 843-4364  
[www.West-Point.va.us](http://www.West-Point.va.us)